

## Aylesbury Squash Club

### Meeting Minutes Committee Meeting Wednesday 9<sup>th</sup> July 2025 at 7pm, Aylesbury Squash and Tennis Club.

#### Attendees

Oliver Field	Chair	OF
Isabella Vasilescu	Treasurer	IV
David Tattam	Events	DT
Alexandra Tattam	Social Media, Events	AT
Juia Foster	Ladies Squash	JF
Keith Cottenden	Data Protection Officer	KC
Simon Dennis	Pavilion Chair	SD

Ref	Item	Lead
1.	<b>Welcome</b>	OF
2.	<p><b>Apologies</b> Elaine Sidhu, Catherine Forward, Aidan Turnbull, Daniel Robinson, Maxine Major</p> <p><b>Declaration of Interests</b> As previously declared OF Squash coaching, JF Rivets Sports Club Committee, SD Pavilion Chair</p>	OF
3.	<p><b>Approve Minutes of Last Meeting</b> Approved</p>	All
4.	<p><b>Actions Arising from Last Meeting</b> See appendix 3</p>	All
5.	<p><b>General Club Updates, including membership, ladies, social media</b></p> <p><u>General</u> All 4 Courts and corridors in excellent condition and membership healthy with 291 members. Work on the changing room floors and dividers for the ladies is still a priority, and a new contractor is being engaged with, due to delays with original contractor. Squash will go ahead with this even if Tennis do not invest, Tennis would need to contribute in future to gain access to the changing rooms once work is completed. This has been communicated to Tennis.</p> <p>Maxine, John, and Johnny have taken over league administration, with thanks to James Saker for his years of service.</p> <p>Network connection has been established on court 1. We would need a volunteer to look into an easy-to-use streaming solution and device that could be used to stream important matches.</p> <p>Court displays are still not working, it appears to be an incompatibility with the official devices and the internet as other devices work ok. Device has been taken to Tring to test there and we are waiting for the results. All other equipment replaced, however the Virgin router could not be replaced as the replacement device did not work.</p>	OF

	<p><b>Social Media Update</b>  The club's social media has been publicised via word of mouth, posters on the noticeboards and in the chairman's newsletter. Follows, views and interactions have continued to rise month-on-month. A concerted effort has been made to share content on a daily basis, ensuring that our online profile remains visible to our followers. It is hoped that our social media will prove to be a helpful resource and source of news for all our members. Feedback received to date has been positive. Thanks to all members who have participated via photos and videos.</p> <p>Content summary: Squash Club Champs, End of squash season summaries &amp; BBQ, League &amp; Junior reminders, Chairman's newsletter, Racketball team games, British Open Semi-finals feature, Pro player news and PSA tournaments, National &amp; International squash and racketball news, Pride month, volunteers &amp; coaching weeks, Coaching and training tips.</p> <p>A social media policy document has been created and sent to the chairman for feedback and approval.  Future plans include a 'Meet the Committee' feature and a review and update of the website.</p> <p>Discussion:  No objections to the 'Meet the Committee' feature. It was noted that it is important for all members to be aware of who is on the committee and what their roles are. All committee members asked to submit a photo and short bio on themselves and their committee responsibilities.</p> <p>AT to liaise with OF and Mike Cartwright (MC) re the Website</p> <p>KC enquired about social media data protection. Suggested 2 factor authentication to be set up. AT to check if this is possible with multiple admins. KC stated accounts' access to be limited to current members with social media responsibilities. AT to ensure removal of previous admins.</p>	<p>AT</p> <p><b>Action All</b></p> <p><b>Action AT OF</b></p> <p><b>Action AT</b></p>
<p><b>6.</b></p>	<p><b>Data Protection</b></p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Data Retention Policy</li> <li>• Laptop: <ul style="list-style-type: none"> <li>○ Upgraded to Windows 11 Home 24H</li> <li>○ Vulnerability Management by DPO</li> </ul> </li> <li>• Open-Source Threat Assessment</li> <li>• Switched card payments to Global Payments</li> </ul> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• Secure destruction of paper records (Membership duration + 3 years)</li> <li>• Lockable cabinet in office for paperwork (including Maxine's notebooks, spare PEDs &amp; PCI receipts)</li> <li>• Key safe (containing bar key)</li> <li>• Laptop:</li> </ul>	<p>KC</p>

	<ul style="list-style-type: none"> <li>○ 'Administrator' account for DPO</li> <li>○ 'User' accounts for Maxine, Simon Dennis / Bar Staff</li> <li>○ Remove Kodi – <i>Although Kodi is legal in itself, as long as you use it only to stream content that you have the right to stream. This includes content from paid subscriptions or free content from legal sites. Some developers create third-party Kodi add-ons, some of which allow you to stream pirated content.</i></li> <li>○ SmartPSS needs updating (has done since Aug 24)</li> <li>● ManageMyMatch: <ul style="list-style-type: none"> <li>○ Contract and data processing agreement</li> <li>○ Simon T - M365 account - MMM spreadsheet for accounts purposes stored on Simon T's personal laptop and passed to Treasurer</li> <li>○ Review audit trail (awaiting Simon T)</li> <li>○ Review admin access (awaiting Simon T)</li> <li>○ Retention &amp; deletion process plus credits (awaiting Simon T)</li> <li>○ Review DoorFlow access (awaiting Simon T)</li> </ul> </li> <li>● Oakpark – Contract &amp; data processing agreement</li> <li>● Review M365 accounts</li> <li>● Website Security Review</li> </ul> <p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>● Review Data Protection Policy</li> <li>● Review Privacy Notice</li> <li>● Review Cookie Policy</li> <li>● Review Teamo</li> <li>● ManageMyMatch DPIA</li> <li>● Oakpark DPIA</li> <li>● PED Configuration</li> <li>● Router Configuration</li> </ul> <p>Discussion: KC to liaise with Mike Cartwright re issues with WordPress.</p> <p>Secure destruction of paper records is needed. As the quantity is large, and the resources are not available for a complete study of the contents, a 'dispose at risk' strategy may have to be employed. In addition, a specialist company may need to be engaged for the secure destruction. OF/KC to liaise with MM.</p> <p>A Key safe/lockbox system is needed for the bar key. OF to liaise with SD.</p> <p>No contracts or data processing agreements for MMM and Oak Park are a serious concern. KC to liaise with Simon Townsend (ST). Further information needed from ST.</p> <p>Credits remaining on MMM after members have left (or departed) need to be dealt with. This will potentially require a large amount of time to sort and it may be necessary to involve a dedicated person. Need to ensure that membership processes include when members leave the club, so issues of remaining credit are</p>	<p><b>Action KC</b></p> <p><b>Action OF KC MM</b></p> <p><b>Action OF SD</b></p> <p><b>Action KC ST</b></p> <p><b>Action OF KC MM</b></p>
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	<p>dealt with at the time members leave, or shortly thereafter. OF to liaise with KC &amp; MM</p> <p>KC will review and rewrite policies and will review Teamo, MMM and Oakpark. Will also review router configuration and security as pin entry device should be on a segregated LAN. The system was set up by volunteers so it may be time to professionalise the system.</p> <p>7:50pm Simon Dennis joined the meeting</p> <p>On the advice of KC the bar has moved to using Global Payments for card payments. There are some outstanding issues, which could lead to potential errors but hopefully these can be rectified. Switching to Global Payments has saved money.</p> <p>KC to set up user accounts on the laptop. Admin accounts for DPO and SD and user accounts for MM and a 'bar staff' account. Individual bar staff accounts are not needed as identification, as staff use individual keys to access the till. Kodi to be removed.</p> <p>CCTV access accounts have been reviewed and are up to date, although the App SmartPSS needs updating.</p>	<p><b>Action KC</b></p> <p><b>Action KC</b></p> <p><b>Action ST</b></p>
<p><b>7.</b></p>	<p><b>Safeguarding</b></p> <p>Safety Survey: A safety survey (See Appendix I) for squash, racketball, and tennis members has been created in collaboration with the safeguarding lead for tennis and shared with relevant contacts. Committee approval is requested, along with agreement on how and when the survey will be distributed to members. The aim is to collect responses and report findings at the next committee meeting. A Word version has been provided for printing, and QR code posters will be displayed in the bar.</p> <p>Safeguarding – Email Issue: A previous issue where an individual who was no longer involved continued receiving emails has been resolved following action by the safeguarding lead and DPO.</p> <p>PCSO Visit (Junior Safeguarding): A local police community support officer will attend a junior squash training session in September to set up an information stand. Confirmation is needed on when junior squash restarts and the timings, so a date can be finalised and parents informed via the most suitable communication method (e.g. newsletter). The safeguarding lead will be present to host.</p> <p>Club Slogans: Printed slogans have been submitted for display around the club and sent to the pavilion.</p> <p>Discussion: Committee approval given to distribute the survey to members. It was agreed that a link to an online version of the survey would be emailed to members. If a paper version is being used, then a line should be added, requesting that members should not write any personal details on the form.</p>	<p>OF</p> <p><b>Action CF</b></p>

<p><b>8.</b></p>	<p><b>Health and Safety</b></p> <p>11 Open issues.</p> <p>Drain next to court 1&amp;2 needs looking into still for a permanent fix. The temporary workaround (drain being cleared regularly) not being completed by ground maintenance. Squash committee volunteers needed to regularly check and clear.</p> <p>Court 1 roof had a leak, roofing company contacted and hopefully will be able to resolve before Winter.</p> <p>Multiple issues have been resolved by team, MM, ST, OF and others. Thanks to all involved.</p> <p>Discussion: As ground maintenance have not got involved, OF may have a solution for the drain but it still needs to be monitored.</p> <p>SD has a roofing contact to recommend. Will give details to OF.</p>	<p>OF</p> <p><b>Action SD</b></p>																						
<p><b>9.</b></p>	<p><b>Membership and Court Costs</b></p> <p>The club will be raising membership subscriptions from 1st September 2025 to support ongoing improvements. Communication has gone out to members.</p> <table border="1" data-bbox="244 1070 722 1541"> <thead> <tr> <th></th> <th>1st September 2025</th> </tr> </thead> <tbody> <tr> <td>Adult</td> <td>£15.75</td> </tr> <tr> <td>Senior</td> <td>£15.75</td> </tr> <tr> <td>Family</td> <td>£34.50</td> </tr> <tr> <td>Midweek</td> <td>£9.50</td> </tr> <tr> <td>Student</td> <td>£9.50</td> </tr> <tr> <td>Junior</td> <td>£5.25</td> </tr> <tr> <td>Parent of Junior</td> <td>£7.50</td> </tr> <tr> <td>Blue Light</td> <td>£11.50</td> </tr> <tr> <td>County</td> <td>£7.50</td> </tr> <tr> <td>Combined</td> <td>£13.00</td> </tr> </tbody> </table> <p>See Appendix 2 for other clubs' charges</p>		1st September 2025	Adult	£15.75	Senior	£15.75	Family	£34.50	Midweek	£9.50	Student	£9.50	Junior	£5.25	Parent of Junior	£7.50	Blue Light	£11.50	County	£7.50	Combined	£13.00	<p>OF</p>
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<p><b>10.</b></p>	<p><b>Finance Report / Treasurer Update</b></p> <p>Isabella has done a fantastic job as Squash Treasurer, while Keith Dale steps in as Club Treasurer following Darren Franklin's dedicated term.</p> <p>Quarter Update Income - Courts: £7.9 - Subs: £7.1k</p> <p>Ladies: - income: £387</p>	<p>IV</p>																						

	<p>- costs: £407 We have a loss in the quarter of £20</p> <p>Junior Squash Income: 420 Expenditure: 739 (includes court costs) Currently at a loss of 319 partly due to low attendance which is expected over the summer and due to moving to mmm for payments.</p> <p>General club costs: £17.5k</p> <p>Cash at bank 10k Current account. 40k in savings account.</p> <p>Due to personal circumstances Isabella is stepping away from the role going forwards. Advert will need to be sent to members for new volunteer.</p> <p>Discussion: Expenditure was mainly due to needed court maintenance. Income is down due to a drop in court bookings as a result of it being holiday time. It is hoped that a volunteer squash treasurer can be found amongst members. If not, then discussions around paying for accountancy work would be needed. An advert will need to be sent out to members requesting a qualified accounts volunteer. IV was thanked for her time and work.</p>	<b>Action OF</b>
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<b>11.</b>	<p><b>Events</b></p> <p>The events rolling Calendar was set out with timings of events, subject to availability of volunteers to run the event.</p> <table border="1" data-bbox="244 1279 1222 2024"> <thead> <tr> <th>Event</th> <th>Dates</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Chairmans Cup</td> <td>Oct - March</td> <td style="background-color: #92d050;">Concluded 21 Mar 2025</td> </tr> <tr> <td>Quiz nights</td> <td>*On Hold*</td> <td>None planned</td> </tr> <tr> <td>Club championship (Squash)</td> <td>April</td> <td style="background-color: #92d050;">2025 completed 25-27 Apr 2025 weekend (AT/DT)</td> </tr> <tr> <td>Club championship (Racketball)</td> <td>July</td> <td style="background-color: #ffcc00;">Planned w/e 19/20 July 2025 (DR)</td> </tr> <tr> <td>Pink dot /Red dot / Wooden</td> <td>Dec</td> <td style="background-color: #ffcc00;">To be arranged for 2025</td> </tr> </tbody> </table>	Event	Dates	Status	Chairmans Cup	Oct - March	Concluded 21 Mar 2025	Quiz nights	*On Hold*	None planned	Club championship (Squash)	April	2025 completed 25-27 Apr 2025 weekend (AT/DT)	Club championship (Racketball)	July	Planned w/e 19/20 July 2025 (DR)	Pink dot /Red dot / Wooden	Dec	To be arranged for 2025	DT
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Exhibition Match

One evening, dependant on availability

22 March 2025

There are four committee members for events David Tattam, Alexandra Tattam, Aidan Turnbull, Dan Robinson. More volunteers to support events are encouraged.

Chairman's Cup

Plan to advertise from September 2025 (DT)

Club Championships (Squash) – Complete.

The 2025 Squash Club Champs ran successfully this year, and participants and supporters enjoyed the weekend. We had 59 entrants, 7 dropouts, so 52 participants in total. We ran 8 draws this year, introducing 3 levels for the Ladies section which was positively received. We ran an open plate, but there were not enough participants to run a Clubman's plate. There was a big turnout for the finals on Sunday evening and a great atmosphere to round off the weekend! Thanks to all the markers and especially the Field family for all their help across the weekend.

	Winner	Runner-up
Open	Paul Warner	Hugh Perks
Open Plate	Chris Inskip	Ben Boulter
Clubmans	James Gasson	Dan Kerr
Wayfarer's	Zack Gasson	Matthew Tattam
Wanderers	Jasmine Field	Martin Campbell
Ladies Open	Chloe Foster	Harriet Hill
Ladies Trailblazers	Adele Green	Jasmine Field
Ladies Pathfinders	Lucy Parker	Lavinia Tustiu

Club Champs (Racketball - DR) – Open for entry

To be held w/e of 19th/20th July 2025. This was held in September last year, however after feedback that this was too close to the start of squash season it has been moved to July to coincide with the end of the racketball season (albeit a moving target). We are aware that this clashes with other events (British National Racketball Championships). Next year's event should be booked in the diary sooner.

Discussion:

OF to meet with DT and AT over the summer to set event dates for the coming year.

**Action  
DT**

**Action  
DT AT  
OF**

<p><b>12.</b></p>	<p><b>Extending Off Peak Court Times (Decision)</b></p> <p>Proposal is to reduce courts after 8.30pm weekdays to off peak and to close the club after 8.30pm on Sundays. This may assist with future plans to align with other clubs and implement court fees for team squash</p> <p>Discussion: Proposal unanimously approved</p>	<p>OF</p>
<p><b>13.</b></p>	<p><b>Teams Racketball &amp; Squash</b></p> <p>It was a strong season for Aylesbury Mens’ teams in the Bucks county squash leagues. The Vipers won Division 2, and the first team battled hard to a mid-table finish despite losing key players. On the ladies’ side, interest continues to grow with three teams competing across all divisions. The Ladies first team gained valuable experience in Division 1, while the second and third teams both finished second in their respective divisions—an impressive result, especially for the newly formed third team of first-time players.</p> <p>Some issues were noted at the start of the racketball season, several members from other clubs playing (with no Aylesbury membership), minimal compliance from teams around England squash membership, courts are not cancelled when matches are cancelled. Team captains to be reminded at the start of the squash season. It was noted that lack of England squash membership will start to impact funding from England squash to Bucks squash and Aylesbury squash.</p> <p>Discussion: Ladies team players signed up for England Squash membership (as is required for league participation and insurance purposes) but unfortunately the men’s players did not. If this continues next season, then the club’s funding from England Squash will be withdrawn. Therefore, from next season all team captains will be expected to ensure that all their players are registered with England Squash. It is also a necessity that all team players, playing on Aylesbury Squash Club teams, are actually members of Aylesbury Squash Club. A discussion was held about the potential need for a person to be designated to ensure that these rules are followed.</p>	<p>OF/DR</p>
<p><b>14.</b></p>	<p><b>Padel</b></p> <p>Key decisions are:</p> <ul style="list-style-type: none"> <li>• Whether the Committee will approve the £5–10k cost for planning permission (a requirement before any funding is considered, with the LTA offering a provider);</li> <li>• Whether Club funds can be used to reduce borrowing and speed up loan repayments; and</li> <li>• Whether individual sections (like squash or tennis) wish to contribute, which could lead to greater returns.</li> </ul> <p>The motivation behind the proposal is to generate income for the Clubhouse, which currently receives no surplus from tennis or squash beyond cost coverage. This initiative aims to boost Clubhouse revenue through bar fund investment and increase overall club membership. An update will be presented to the squash</p>	<p>SD</p>

	<p>committee this week, and the offer is open to present to the tennis committee as well.</p> <p>Discussion: SD has completed in-depth research into the development of 2 padel courts on-site. The use of an external company to build the facility would yield no profit to the club, so the proposal is that SD would manage the project. The plan is to build 2 covered courts, which although costing more, would yield a better return due to increased usage by being the only covered ones in the area. The approximate cost would be £300k. There is potential for a loan from the LTA (Lawn Tennis Association) but approx. £120k would need to be raised. This would be a long term investment for the club. After the loan has been repaid, then revenue would be divided between the pavilion, squash and tennis (if they agree to invest.) The timescale for the build is currently estimated at 2 years.</p> <p>The first step is for permission to be sought from the Sports Club (who own the land.) Permission may need to be agreed with Cricket to move their pitch further away from the pavilion, to allow the space needed for the padel courts.</p> <p>Secondly, an investment would be needed for planning permission. For the Squash club, this would be in the region of £3k. SD has made contact with an expert in the area of padel court planning.</p> <p>It was decided that the committee would vote on the investing of a few thousand pounds, but any amount greater than £10k, would involve a vote by all members.</p> <p>The committee voted on the following proposals:</p> <ol style="list-style-type: none"> <li>1. Does the committee want to invest in padel as a long-term investment for the squash club? Unanimously approved</li> <li>2. Would the committee allow a limited amount of club funds to be used? Unanimously approved</li> <li>3. Would the committee approve investing in the planning permission? (likely to be in the region of £3k) Unanimously approved</li> </ol> <p>SD will discuss the project with the Sports Club and will give an update at the next meeting.</p>	<p><b>Action</b> <b>SD</b></p>
<p><b>15.</b></p>	<p><b>AOB</b> As IV is stepping back, someone is needed to take responsibility for the management of ladies coaching sessions. AT volunteered to take over. As a result, AT will re-join the Ladies Steering Committee. IV and AT will meet to arrange a handover.</p>	<p>All</p> <p><b>Action</b> <b>IV AT</b></p>
<p><b>16.</b></p>	<p><b>Date and Time of Next Meeting</b></p> <p>Wednesday 8<sup>th</sup> October 2025 at 7pm</p>	<p>All</p>

## Appendix 1

### Aylesbury Tennis Squash & Racketball Survey – Summer 2025

Please answer this quick survey sent out by the safeguarding team to help us improve. A link to complete online has also been sent. Thank you

1. What is your gender?

Female

Male

I identify my gender in another way

Prefer not to say

2. Are you a junior member, adult member or relative?

3. In 2025, how would you rate your overall experience at the club (please circle)

The club is a safe place for all members:

Strongly disagree    Disagree    Neutral    Agree    Strongly Agree

The club is welcoming and everyone is courteous:

Strongly disagree    Disagree    Neutral    Agree    Strongly Agree

The club is family friendly:

Strongly disagree    Disagree    Neutral    Agree    Strongly Agree

I would recommend the club to friends and family:

Strongly disagree    Disagree    Neutral    Agree    Strongly Agree

4. Thinking about being safe, how would you describe your experience at the club?

5. What can we do to improve safety at the club?

Thank you for your time completing this survey. If you ever need to raise a concern or discuss an issue informally, please contact [safeguarding@aylesburysquash.com](mailto:safeguarding@aylesburysquash.com) or [safeguarding@atc.tennis](mailto:safeguarding@atc.tennis)

## Appendix 2

### Appendix 2: Membership Subs/ Court Changes

Club	Cts	Adult	Family	Junior	Courts OP	Courts P	Annual + 60 Cts	Price P Ct
Gerrards Cross	2	£ 140.00	£ 185.00	£ 35.00	£ 3.00	£ 4.00	£ 260.00	£ 130.00
Beaconsfield	5	£ 348.00	£ 558.00	£ 102.00	£ 5.40	£ 6.00	£ 528.00	£ 105.60
Holmer Green	3	£ 216.00	£ 340.00	£ 80.00	£ 5.00	£ 6.00	£ 396.00	£ 132.00
Tring	4	£ 170.00	£ 300.00	£ 47.00	£ 2.70	£ 4.00	£ 290.00	£ 72.50
Wycombe	5	£ 360.00	£ 588.00	£ 132.00	£ 7.00	£ 8.00	£ 600.00	£ 120.00
Thame	5	£ 600.00					£ 600.00	£ 120.00
Berko	6	£ 263.00		£ 53.00	£ 5.00	£ 6.00	£ 443.00	£ 73.83
Rivets	3	£ 103.00	£ 190.00	£ 50.00	£ 3.50	£ 3.50	£ 208.00	£ 69.33
Total	33	£2,200.00					£ 3,325.00	
Average			£ 360.17	£ 71.29	£ 4.51	£ 5.36		£ 100.76

<https://aylesburysquash.com/wp-content/uploads/2024/08/Minutes-of-Squash-Section-Committee-22.02.2024.pdf>

## Appendix 3

### Actions

#### Actions from last meeting:

Lead	Action	Update
IV MM SD	IV to speak to MM and SD re receipts from exhibition match raffle and food and how we claim some of this money back	Completed
JF	JF To ask Dave Evans if he would run a racket ball taster evening one Monday at Ladies coaching	Carried forward
OF	OF will see is anyone can help organise Monday's ladies coaching to take the load from IV.	Completed
CF OF	CF to send a form of words to OF for the newsletter re the use of junior photos	Completed
AT CF	AT and CF to discuss a social media policy and take forward	Completed
OF	OF to try to get stats from Jamie Morgado re courts costs in Bucks.	Completed (Appendix2)
OF	T&C say juniors must be supervised up to the age of 11. Need to change this to 14.	Completed
CF	CF will contact others re her role	Completed
OF	OF will come back to committee with a Padel court proposal	SD at this meeting
DR	DR will bring back a proposal for a squash super league	Carried forward
MM ES	MM to send ES top 5 players and MM will present and coordinate the giving of the gifts	Carried forward

#### Actions from this meeting:

Lead	Action	Update
<b>All</b>	Committee members to supply a photo and short paragraph on themselves and their role on the committee to AT by <b>Friday 25<sup>th</sup> July</b> please.	
OF SD	OF to liaise with SD re key safe/lockbox system for bar key	
OF KC MM	OF to liaise with KC & MM re exit processes for members and credits remaining on MMM	
OF	Send an advertisement to members regarding a squash treasurer	
OF DT AT	Meet to plan event dates for 2025/2026	
KC	KC to liaise with MC re Wordpress	
KC OF MM	OF/KC to liaise with MM re destruction of paper records	
KC ST	KC to liaise with ST. ST to provide information to KC on MMM & Oakpark	
KC	Review and rewrite policies. Review Teamo. DPIA's for MMM & Oakpark. PED & Router configurations.	

KC	Set up user accounts on laptop	
KC	KC to ensure SmartPSS App is updated (ST)	
CF	Addition of line to Safety survey re personal details	
CF	Distribution of survey to members	
AT OF	Liaise re Website update - inc MC	
AT	Investigate 2 factor authentication for social media accounts	
AT	Remove legacy admins from social media accounts	
AT IV	AT & IV to liaise re handover of ladies coaching sessions	Completed
DT	Advertise Chairman's Cup competition	
SD	Return to next committee meeting with an update on the Padel Courts Project	
SD	SD to provide roofer contact details to OF	